

NEW REGISTRATION & FEE INFORMATION

TANNING APPLICATIONS: CANNOT BE PROCESSED WITHOUT **ALL** THE FOLLOWING INFORMATION:

1. **Application:** A completed application signed and dated.
2. **Certificates:** Copies of all training certificates.
3. **Fees:** Due upon issuance of new registrations. (see Annual Facility Fee table below)

Annual Facility Fees: July 1, Current year – June 30, Current year

	TYPE OF REGISTRATION FACILITY	FACILITY PLUS 1st PIECE OF TANNING EQUIPMENT	EACH ADDITIONAL PIECE OF TANNING EQUIPMENT
July 1 – June 30 (Full Year Fees)	Tanning Facility	\$200.00	\$30.00
Jan 1 – June 30 (Half Year Fees)	Tanning Facility	\$100.00	\$15.00

As of 2016, RPS will no longer be charging a service provider fee

CONTACT INFORMATION

FOR OTHER AGENCIES FOR PROPER LICENSURE IN NORTH CAROLINA

Quarterly Federal Excise Tax Return Form 720:

https://www.irs.gov/businesses/small-businesses-self-employed/excise-tax-on-indoor-tanning-services-frequently-asked-questions?_ga=1.225876638.58549780.1474306967 or **866-699-4096**

Indoor tanning service providers will be responsible for collection and remitting the new tax. The service provider collects the tax from the person paying for the service. If the service provider does not collect the tax from the person paying for the service, then the *service provider* becomes responsible for the tax.

Secretary of State: <http://www.secstate.state.nc.us/> or **919-807-2000: Privilege License**

Any sole proprietorship, general proprietorship, limited partnership, corporation, or LLC engaged in business in any county in the state under an assumed name other than the real name of the owner (*or owners*) must file an *assumed name certificate* in the:

Register of Deeds Office: In the county or counties in which it is doing business.

Local Building Department or Health Department: For local ordinances or requirements.

Cosmetology Board: Call **919-733-4117** for information about Beauty or Nail salons requirements.

Workman's Compensation: Call **800-688-8349**, and select #3. Internet Addr: <http://www.comp.state.nc.us/>

Lamp Disposal: Waste Management **919-508-8546**, Internet Address: kady@ncmail.net, or RBAC

Market Development Team 919-707-8100 or 877-623-6748.

Radiation Protection Section: 919-814-2250 Internet Address: <http://www.ncradiation.net>.

Lamp Disposal: RBAC, 919-707-8100, 877-623-6748