

# RADIATION PROTECTION SECTION



Division of Health Service Regulation • N.C. Department of Health and Human Services

## Radioactive Materials Branch Reciprocal Licensing Guidance

### Reciprocal Recognition of Agreement State or NRC Licenses

To apply for reciprocity, the following information **MUST** be submitted to the agency for review:

- 1) A letter requesting reciprocity (include any previous N.C. Reciprocal License number if this is a re-application for reciprocity)
- 2) The most current copy of your radioactive materials license;
- 3) Training verification for all users of radioactive material for those users not listed on your license;
- 4) Certificate of Authority to transact business in North Carolina. This is available through the Corporate Information Section of the N. C. Secretary of State's Office (call 919.807.2225 or visit their website)  
AND
- 5) A SEPARATE certified check or money order (made payable to the Radiation Protection Section) in the amount listed on the next page for the category of license you currently hold in YOUR state.

#### [List of License Fees by License Type](#)

#### NOTES:

- 1) For **OVERNIGHT DELIVERY**, send information to: 5505 Creedmoor Road, Suite 100, Raleigh, NC 27612. For **STANDARD POST** delivery, send information to: 1645 Mail Service Center, Raleigh, NC 27699-1645.
- 2) If your proposed licensed activities do not match one of the categories above, please call or leave a message for the Reciprocity Licensing Coordinator at 919.814.2306.
- 3) Once reciprocity has been granted, you **MUST** notify the agency at least **THREE (3) DAYS** before entering the state to perform work.

#### Additional Forms and Guidance

[North Carolina Regulations for Protection Against Radiation](#)

[Radiographic and Reciprocity Location report](#)

[Agency form "Notice to Employees" \(NOTE: 8½" by 14" LANDSCAPE FORMAT\)](#)

[Notice to Employees \(EN ESPAÑOL\) \(NOTE: 8½" by 14" LANDSCAPE FORMAT\)](#)

[Emergency Information](#)

NRC Part 37 <http://www.nrc.gov/reading-rm/doc-collections/cfr/part037/>

**10A NCAC 15 .1106 RADIOACTIVE MATERIALS AND ACCELERATOR FEE AMOUNTS**

(a) Annual fees for persons licensed pursuant to the provisions of Section .0300 of this Chapter shall be:

Type of Radioactive Material License	Annual Fee
Specific license of broad scope including:	
-academic or research and development (R&D)	\$ 5,180.00
-manufacture or distribution	\$ 6,100.00
-medical	\$ 6,760.00
Specific license including:	
-educational institutions, R&D laboratories	\$ 2,960.00
-industrial radiography	\$ 5,400.00
-irradiator >10,000Ci	\$ 19,140.00
-irradiator ≤10,000Ci	\$ 2,160.00
-manufacture or distribution	\$ 2,320.00
-medical (human use), diagnostic	\$ 2,940.00
-medical (human use), therapeutic	\$ 4,760.00
-services, consultants, gauges (all types), or not specified above	\$ 1,860.00
-well logging, subsurface tracer studies	\$ 3,200.00

General license including:

-not subject to annual registration requirements	\$ 200.00
-subject to annual registration requirements	\$ 325.00
-possession of self-luminous devices under Rule .0309 of this Chapter	no fee
-possession of source material from water remediation activities under Rule .0307 of this Chapter	no fee

(b) Annual fees for persons licensed pursuant to the provisions of Section .0900 of this Chapter shall be four thousand seven hundred sixty dollars (\$4,760.00).

(c) Fees for out-of-state persons granted permission to use sources of radiation in this State pursuant to Rule .0345 of this Chapter are the same as that provided for in the applicable category specified in Paragraphs (a) and (b) of this Rule. The fees shall be due when the application for reciprocal recognition of out-of-state license is made.

(d) Each location listed on a license issued by the Agency that is not part of a contiguous property controlled by the licensee shall require an additional fee equal to the amount specified in Paragraphs (a) and (b) of this Rule. Fees for client locations listed on mobile medical licenses shall be one-half of the amount specified in Paragraphs (a) or (b) of this Rule for each client site.

(e) Persons licensed to conduct activities subject to multiple categories of fees under Paragraph (a) of this Rule shall be required to pay only the highest fee category.

(f) Persons possessing Sealed Source and Device Registration (SS&D) certificates shall pay an annual fee of one thousand four hundred eighty dollars (\$1,480.00) per active SS&D certificate issued by the Agency, in addition to any amounts specified in Paragraph (a) of this Rule.

(g) Notwithstanding Paragraph (a) of this Rule, persons licensed to conduct activities under a specific license with annual receipts of less than two hundred fifty thousand dollars (\$250,000) may pay a reduced license fee of one-half of the amount shown in Paragraph (a) of this Rule, provided:

- (1) payment of fees is made in accordance with Rule .1102 of this Section;
- (2) an affidavit is submitted to the agency every year that reduced fees are paid, no later than the date that payment of license fees are due, stating that annual receipts for all business activities are less than the amount shown in this Paragraph during the consecutive 12 month period preceding the date license fees are due. This affidavit shall be signed by the individual authorized to sign license amendments and this signature shall be witnessed and notarized;
- (3) records of annual receipts of all business activities shall be made available to the agency for inspection in accordance with Rule .0107 of this Chapter. These records shall include municipal, county, and State tax records; and
- (4) a copy of the affidavit and records of annual receipts shall be maintained for five years after the date the affidavit is notarized.

*History Note: Authority G.S. 104E-9(a)(8); 104E-19(a); Eff. August 1, 2007;*