

Radiology Compliance Branch
RADIATION PROTECTION SECTION



Division of Health Service Regulation • N.C. Department of Health and Human Services

Report of Disposal or Removal of X-ray Machines

This form should be used by **service providers** to report the disposal or removal of X-ray machines in N.C. Only submit one form per facility. This form should be emailed to fda2579@dhhs.nc.gov.

Registered X-ray facilities should use a copy of their Notification of Registration to report any changes to their X-ray machines.

Service Provider Name	Phone # or email	Service Registration# (if applicable)

Owner of Machine(s)	Phone # or email	Registration# (if applicable)

List Machines					Date of Disposal or Removal
Item #	Status	Room # or Location	Control Manufacturer	Control Model #	Control Serial #
1					
2					
3					
4					
5					
6					

Status Codes: R= Removed machine D= Disposed (made permanently inoperable) RD= Removed and Disposed T= Transferred for storage

If these machines are resold or installed for a new owner the service provider must report this to N.C. RPS on either FDA form 2579 or the [N.C. Report of Sale or Installation of X-ray Systems form](#). If any machines are transferred to an X-ray facility for storage the service provider must include the storage location information below.

Item #	Recipient Name	Phone # or email	Street Address	City, State Zip

